



CENTRAL TEXAS REGIONAL
MOBILITY AUTHORITY

February 27, 2019
AGENDA ITEM #4

Approve the minutes from the
January 30, 2019 Regular Board Meeting

Strategic Plan Relevance: Regional Mobility
Department: Legal
Contact: Geoffrey Petrov, General Counsel
Associated Costs: N/A
Funding Source: N/A
Action Requested: Consider and act on draft resolution

Summary:

Approve the attached draft minutes for the January 30, 2019 Regular Board Meeting.

Backup provided: Draft minutes, January 30, 2019 Regular Board Meeting

MINUTES

Regular Meeting of the Board of

Directors of the

CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY

Wednesday, January 30, 2019

The meeting was held in the Mobility Authority's Lowell H. Lebermann, Jr. Board Room at 3300 N. Interstate 35, #300, Austin, Texas 78705-1849. Notice of the meeting was posted January 25, 2019 online on the website of the Mobility Authority; and in the Mobility Authority's office lobby at 3300 N. Interstate 35, #300, Austin, Texas 78705-1849.

An archived copy of the live-streamed video of this meeting is available at:

<https://mobilityauthority.swagit.com/play/01302019-522>

1. Welcome and opening remarks by the Chairman and the members of the Board of Directors

After noting that a quorum of the Board was present, Chairman Wilkerson called the meeting to order at 9:01 a.m. with the following Board members present: David Armbrust, Mark Ayotte, John Langmore, Nikelle Meade and David Singleton.

2. Opportunity for public comment

Mike Heiligenstein, Executive Director recognized State Representative Armando "Mando" Martinez and Representative Martinez then addressed the Board.

Regular Items

3. Approve the minutes from the December 11, 2018 Regular Board Meeting

MOTION: Approve the minutes from the December 11, 2018 Regular Board Meeting.

RESULT: Approved (Unanimous); 6-0

MOTION: Mark Ayotte

SECONDED BY: Nikelle Meade

AYE: Armbrust, Ayotte, Langmore, Meade, Singleton, Wilkerson

NAY: None.

4. Accept the financial statements for November 2018 and December 2018

Mary Temple, Controller and Dee Anne Heath, Director of External Affairs, Media Relations presented this item.

MOTION: Accept the Financial Statements for November 2018 and December 2018

RESULT: Approved (Unanimous); 6-0

MOTION: John Langmore

SECONDED BY: Nikelle Meade

AYE: Armbrust, Ayotte, Langmore, Meade, Singleton, Wilkerson

NAY: None.

ADOPTED AS: Resolution No. 19-001

5. Approve a contract with Rodriguez Transportation Group, Inc. for professional engineering design services for the 183A Phase III Project

Justin Word, P.E., Director of Engineering presented this item and Robert Carrillo, Project Lead, Rodriguez Transportation Group, Inc. addressed the Board.

MOTION: Approve a contract with Rodriguez Transportation Group, Inc. for professional engineering design services for the 183A Phase III Project.

RESULT: Approved (Unanimous); 6-0

MOTION: Nikelle Meade

SECONDED BY: Mark Ayotte

AYE: Armbrust, Ayotte, Langmore, Meade, Singleton, Wilkerson

NAY: None.

ADOPTED AS: Resolution No. 19-002

6. Consider and take appropriate action to revise the Employee Handbook to incorporate Flexible Work Schedule and Telework Procedures

Jeff Dailey, Deputy Executive Director presented this item.

MOTION: Approve revision of the Employee Handbook to incorporate Flexible Schedule and Telework Procedures.

RESULT: Approved (Unanimous); 6-0

MOTION: John Langmore

SECONDED BY: Mark Ayotte

AYE: Armbrust, Ayotte, Langmore, Meade, Singleton, Wilkerson

NAY: None.

ADOPTED AS: Resolution No. 19-003

Briefings and Reports

7. Quarterly update on Transportation Projects

A. 183 South Project.

Justin Word, P.E., Director of Engineering presented this item and Scott Yargas, Project Director, Colorado River Constructors addressed the Board.

B. SH 45SW Project

Justin Word, P.E., Director of Engineering presented this item.

C. MoPac Projects

Lloyd Chance, Senior Project Manager – Construction and Justin Word, P.E., Director of Engineering presented this item.

8. Briefing on Transportation Innovations

Jeff Dailey, Deputy Executive Director presented this item.

9. Executive Director Board Report

A. Upcoming procurements

Mike Heiligenstein, Executive Director presented this item.

B. Workforce update

Mike Heiligenstein, Executive Director presented this item.

C. Legislative Update

Dee Anne Heath, Director of External Affairs, Media Relations presented this item and Karen Rove, President, Infrastructure Solutions, Inc. and Brian Cassidy, Partner Locke Lord, addressed the Board.

D. 290E Phase III Project Groundbreaking Ceremony

Mike Heiligenstein, Executive Director presented this item and recognized past Board Member Jim Mills for his contribution to the project.

Chairman Wilkerson and Terry McCoy, P.E. Austin District Engineer, TxDOT addressed the public and collectively with Jim Mills participated in the ceremonial merging of dirt in honor of the 290 Phase III Project groundbreaking.

Note: Chairman Wilkerson recognized Joe Beal, P.E., past General Manager, LCRA.

At 11:10 a.m., Chairman Wilkerson recessed the open meeting and the Board reconvened in Executive Session to deliberate the following items:

Executive Session Pursuant to Government Code, Chapter 551

- 10.** Discuss legal issues related to claims by or against the Mobility Authority; pending or contemplated litigation and any related settlement offers; or other matters as authorized by §551.071 (Consultation with Attorney).
- 11.** Discuss legal issues relating to procurement and financing of Mobility Authority transportation projects, as authorized by §551.071 (Consultation with Attorney).
- 12.** Discuss personnel matters as authorized by §551.074 (Personnel Matters).

After completing the executive session, the Board reconvened in open meeting at 11:40 a.m.

Regular Items

After confirming that no member of the public wished to address the Board, Chairman Wilkerson declared the meeting adjourned at 11:41 a.m.

- 13.** Adjourn meeting